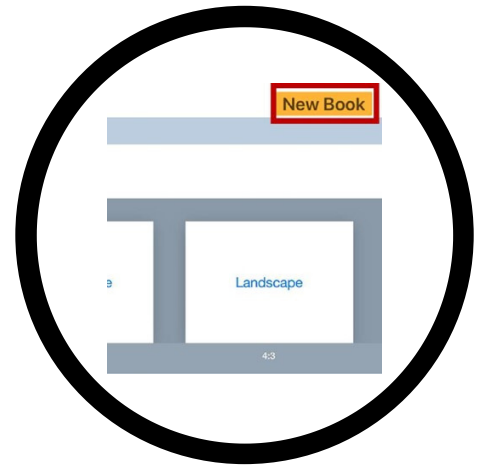


USING BOOK CREATOR

Follow the icons below to use Book Creator on the iPad.



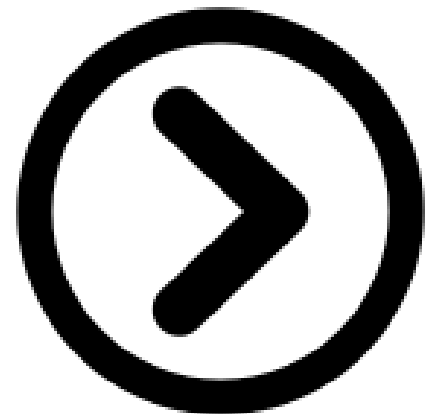
Locate the Book Creator icon on the iPad



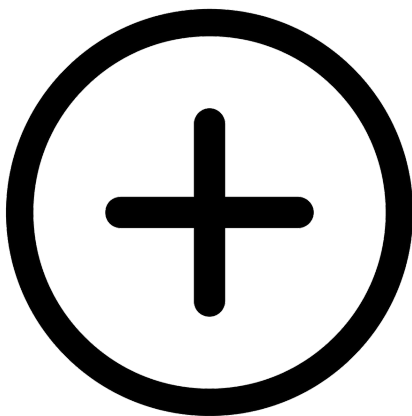
Tap on "New". Choose on size/type of book. (No icon for this).



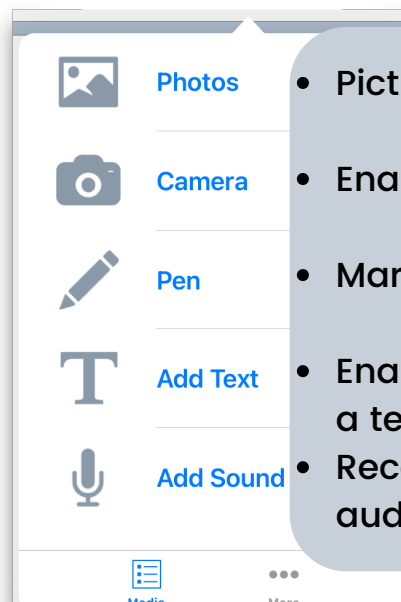
Tap on the "i" - Inspector icon to edit the colour. This will be revisited EACH TIME an element is to be edited (picture, text, etc)



Tap on the right arrow to go to the next page.



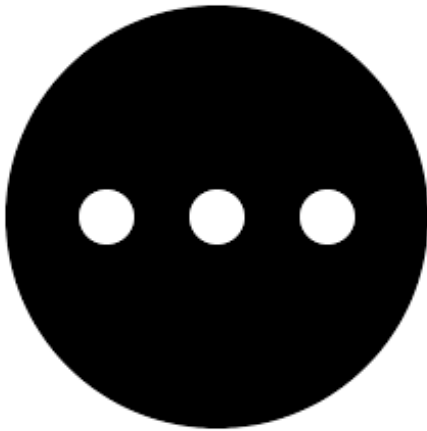
Tap on the "+" button to add elements.



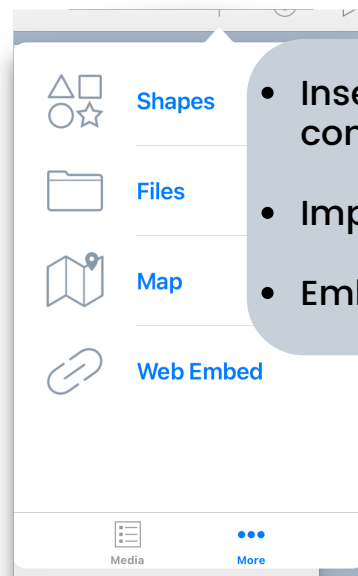
- Pictures or videos from Photos
- Enables camera for live photo.
- Markup/Draw/Emojis
- Enables the keyboard. Adds as a text box so can be moved.
- Records voices overs/Imports audio from iPad.

USING BOOK CREATOR

Page 2



Tapping on the "..."
(ellipse) will display
more options.



- Inserts basic shapes, arrows or comment boxes.
- Import file from iPad.
- Embeds a map pin.



Tapping on the inspector will allow student to
edit each of the elements.



Voice Overs -> Add Sound ->
Record



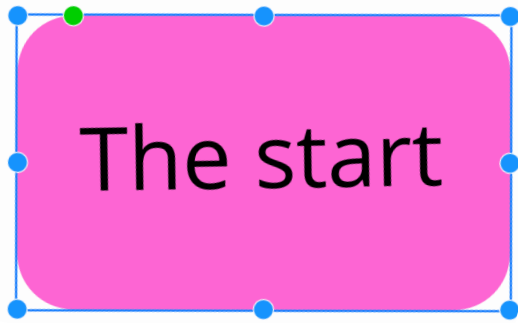
The recording will be
displayed as an audio
icon. It can be moved
and resized.



Titles -> Add Text -> Click on "i"
inspector. Change colour, size
and font

USING BOOK CREATOR

Page 3



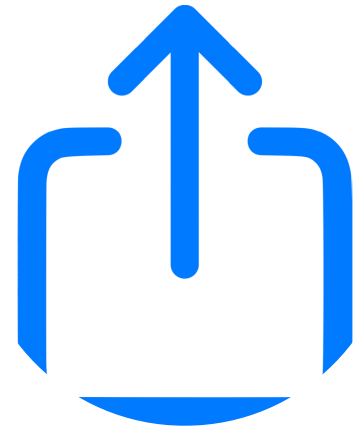
Tapping on any element will display a blue frame around the element. These are called "handles". The element can be resized, rotated and moved using these.



When done, tapping on the "play" button will open book in "presentation" mode. This will allow user to read, view and turn the pages.



Tapping on the audio icon will have the book read to the user.



Tapping on the "Share" icon will export out the book into another file format to access outside of Book Creator.



Books exported as videos can be access from the Photo app.



Books exported as PDFs should be exported to the OneDrive-> Files .