



APPOINTMENT OF PRINCIPALS AND VICE-PRINCIPALS

Background

The Board of Education believes strong leadership and administration at the district and school levels are essential to the effective and efficient operation of the school system, curriculum implementation and leadership of teachers.

Responsibility for the recruitment and selection of district leadership is delegated by the Board of Education to the superintendent of schools in accordance with the Board of Education's Governance Policy and Procedures Handbook.

Procedures

1. Principals will be appointed to schools with four or more full-time equivalent teachers on staff.
2. Vice-Principals will be appointed to schools with either 10 or more full-time equivalent teachers on staff or a full-time equivalent student enrolment over 225.
3. Principals are responsible to the Board of Education through the superintendent of schools.
4. The principal of each school in accordance with the School Act, any regulations made thereunder, and such further duties as are assigned by the superintendent of schools will:
 - Promote quality education through sound educational leadership;
 - Establish effective communication with the school and community;
 - Initiate long range planning;
 - Supervise and evaluate assigned teaching staff;
 - Administer financial and physical resources;
 - Serve, where appropriate, on district committees; and
 - Support the implementation of the board's strategic plan.
5. A vice-principal will:
 - Assume responsibility during the absence of the principal;
 - Perform such other duties as are delegated by the principal; and
 - Serve, where appropriate, on district committees.
6. Principals and vice-principals, other than temporary appointees, will be appointed to an initial contract with a three (3) year term.
7. The superintendent of schools, in accordance with the School Act, shall evaluate principals and vice-principals during the initial three (3) year term.
8. Upon receipt of a successful evaluation during the initial three (3) year term, a principal or vice-principal may be appointed to a continuing contract.

Reference: Sections 15, 19, 20, 21, 22, 23, 24, 65, 85 School Act