



CANCELLATION OF FERRY SERVICE BETWEEN CAMPBELL RIVER AND QUADRA ISLAND

Background

The district has several staff who live or work on Quadra Island and sometimes cancellation of ferry service between Campbell River and Quadra Island can impact their ability to report to work. This outlines the procedure staff who reside or work on Quadra Island should follow in the event of a cancellation of ferry service.

Procedures

1. In instances of either a mechanical breakdown or a weather cancellation of ferry service between Campbell River and Quadra Island, staff who live or work on Quadra Island should ensure that they are available by phone for instructions from their principal or HR staff.
2. Upon learning that there is either a mechanical breakdown or weather cancellation of ferry service between Campbell River and Quadra Island the affected teacher/employee shall contact their principal to inform them that the ferry is not operating.
3. In some circumstances a water taxi may be available to transport staff between Campbell River and Quadra Island. Should the district secure a water taxi, HR staff or principals shall contact the teacher/employee to give instructions for departure times and location.
4. In the event that a water taxi is not available the district will follow the procedures below:
 - 4.1 In instances where one or more staff members live on Quadra Island and work at a school in Campbell River, the Campbell River-based principal will email the HR HelpDesk (HRdispatch.HelpDesk@sd72.bc.ca) to identify any coverage needs.
 - 4.2 Teachers/employees stuck on Quadra Island will report to Quadra Elementary School for an assignment. Teachers/employees on the Campbell River side will call the HR HelpDesk at (250) 830.2354 to make themselves available to cover a class/assignment in Campbell River.
 - 4.3 Should ferry service resume, the teacher/employee will make every effort to return to their assigned school, unless they are covering a vacancy at Quadra Elementary.
 - 4.4 Should the teacher/employee choose not to accept an alternative assignment, they will:
 - 4.4.1 Take an unpaid discretionary leave (CRDTA, article G.5); SmartFind Code 4A.
 - 4.4.2 Take a general leave without pay (CUPE, article 24.04); SmartFind Code 7.