

---

## PARENT ADVISORY COUNCILS

### Background

It is the belief of School District 72 that children and district staff benefit from the participation of parents in education and therefore the district encourages the formation of parent advisory councils for each school and supports a district parent advisory council, which consists of representation from each school's parent advisory council.

### Procedures

1. Parents of children at district schools may apply to the school principal to establish a parent advisory council, if one does not already exist. Only one council is allowed for each school.
2. A parent advisory council, in consultation with the principal, must establish bylaws governing its meetings and the conduct of its business, including bylaws governing the dissolution of the council. The secretary-treasurer's office will make available to any group of parents that request it, a model set of bylaws to assist in the organization of a council. These bylaws are representative only and may be used, altered or not used totally at the discretion of the forming council.
3. A parent advisory council, through its elected officers, may advise school staff, the principal, or the board on any issue or concern. Advice or consultation on a district level will be sought from councils from time-to-time as required by the superintendent and/or the Board of Education.
4. The secretary-treasurer will annually create a fund based on an amount per pupil to assist the parent advisory council and district parent advisory council in discharging its responsibilities. The secretary-treasurer will review the formula each year against the rate of inflation.
5. Parent advisory council and the district parent advisory council will each elect a treasurer who will be responsible for the control of funds authorized by the district.
6. Each parent advisory council is urged to develop procedures for issuing periodic financial reports to parents and the principal. On request, the secretary-treasurer is available to assist with developing appropriate procedures and reports.

Reference: Sections 8, 22, 23, 65, 85 School Act

Revised: June 2017