

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, NOVEMBER 15, 2022

Present: K. Eddy, Chair; C. Gillis, Vice-Chair; S. Briggs, J. Gladish, D. Hagen, D. Harper and J. McMann, Trustees; P. Cizmic, Associate Superintendent; K. Patrick, Secretary-Treasurer.

Absent: M. Kyle, Associate Superintendent; and J. Morrow, Superintendent.

22-161 Call to Order/ Chair's Remarks

Board Chair Eddy called the meeting to order at 7:30 pm. She noted the return of Remembrance Day ceremonies held in person in the schools and in the community for the first time in two years. Eddy commented on the role of schools in launching connected, engaged students who are capable of building their own communities and the launch of the consultation phase of the Board's next strategic plan.

22-162 Superintendent's Remarks

Associate Superintendent Cizmic on behalf of Superintendent Morrow noted the Remembrance Day ceremonies that took place at schools on Nov 10. Student led conferences will take place at district schools on November 24.

22-163 Approval of the Minutes of October 11, 2022

It was proposed by D. Hagen, seconded by J. McMann and **CARRIED:**

THAT the minutes of the meeting of October 11, 2022 are hereby approved as circulated.

22-164 Approval of the Minutes of November 1, 2022

It was proposed by D. Hagen, seconded by J. Gladish and **CARRIED:**

THAT the minutes of the meeting of November 1, 2022 are hereby approved as circulated.

22-165 Additions to the Agenda

- 12D Public Health Officer (D. Hagen)
- 13A French Immersion (S Briggs)

22-166 Approval of the Agenda

It was proposed by S. Briggs seconded by D. Hagen and **CARRIED:**

THAT the agenda is hereby approved as amended.

22-167 Report from the November 15, 2022 Confidential Board Meeting

Vice-Chair Gillis reported general statements of matters discussed in the Board’s Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Teaching, administrative and support staff changes;
2. Property, legal and financial issues;

22-168 Correspondence

Board Chair Eddy correspondence from Education Minister Whiteside dated Nov 3, 2022 to the Board’s letter dated June 30, 2022.

22-169 Student and Family Affordability Fund

Director of Learning Support Services Brenna Ewing gave a presentation on the allocation of the Student and Family Affordability Fund that she and District Principal of Education Debra Martel have worked on in consultation with senior management, school administrators, community groups, Indigenous partners and the District Parent Advisory Council.

Secretary-Treasurer Patrick noted that this is one-time targeted funding on top of existing programs. Funds will be allocated to schools based on need for fee relief for school supplies, food supports, family assistance and emergent needs. He commended the work of Ewing and Martel to create a plan that best applies the funds to leverage existing programs, work together with other community agencies and ensure equity to best support student and family needs.

22-170 Board Committee Representatives for 2023

Vice-Chair Gillis provided a report of the Board committee representatives for 2023. Gillis thanked the Trustees for their work with him to ensure that the committees have full representation. The committee appointments will be posted on the Trustees’ page of the district website.

22-171 Election of BCPSEA provincial council representative for 2023

Trustee McMann nominated Chair Eddy for the position of BC Public School Employers’ Association Representative for 2023. Chair Eddy accepted the nomination.

After calling two more times for further nominations and hearing none, Vice-Chair Gillis declared that Chair Eddy was elected as the Board representative to the BC Public School Employers’ Association for 2023 by acclamation. Trustee Hagen was proposed as the alternate to the committee.

22-172 Election of BC School Trustees Association Provincial Council Representative for 2023

Trustee McMann nominated Vice-Chair Gillis for the position of BC School Trustees Association Provincial Council Representative for 2023. Vice-Chair Gillis accepted the nomination.

After calling two more times for further nominations and hearing none, Chair Eddy declared that Vice-Chair Gillis was elected as the Board representative to the BC School Trustees Association Provincial Council for 2023 by acclamation. Trustee McMann was proposed as the alternate to the committee.

22-173 Public Health Officer

Trustee Hagen noted actions in other provinces to control respiratory infections and asked what the district's plan is. Associate Superintendent Cizmic reported that the district is in regular communication with public health and follow their directives. Student and staff absences are monitored for trends so that enhanced cleaning can be initiated if necessary. Public health has access to student absence data for their monitoring requirements.

22-174 French Immersion

It was proposed by S. Briggs seconded by C. Gillis and **CARRIED:**

THAT the Board direct senior staff to prepare an educational presentation on the French immersion program for a future board meeting.

22-175 Q1 2022-23 Quarterly budget analysis for the period ending September 30, 2022

Secretary-Treasurer Patrick highlighted the first quarter comparison of budget projections to actuals. He noted the extensive maintenance work done over the summer and annual licensing fees which are charged in September as factors in the actuals being over the projections for the first quarter of the year.

22-176 Finance Warrant No. 4 October 31, 2022

It was proposed by D. Hagen, seconded by S. Briggs and **CARRIED:**

THAT the Finance Warrant No. 4, dated October 31, 2022 be accepted as presented.

Secretary-Treasurer Patrick noted that the finance warrant is a bank reconciliation and a recommended report as part of the Board's commitment to transparency in financial planning and reporting.

22-177 Report on the Nov 7-8, 2022 BCPSEA Symposium

Chair Eddy reported on her attendance at the recent BC Public School Employers' Association Symposium together with Secretary-Treasurer Patrick and Director of Human Resources, Andrea Dawe. Sessions included professional development on inclusive and equitable hiring practices as well as provincial contract updates.

22-178 Questions from anyone present on agenda items for this meeting:

Question 1 – Debra Coombes, President, Campbell River District Teachers’ Association (present in the gallery)

“Will the list of Board committee appointments be made public?”

Chair Eddy replied yes, now that the committee report has been accepted it will be made public and posted on the website.

Question 2 – Debra Coombes, President, Campbell River District Teachers’ Association (present in the gallery)

“Regarding public health information, there is a perception from some that there are high levels of absenteeism. How often is the data pulled and what is the threshold?”

Associate Superintendent Cizmic responded that he would find out from the public health officer and report back at the next meeting.

Question 3 – Debra Coombes, President, Campbell River District Teachers’ Association (present in the gallery)

“How often is the finance warrant produced?”

Secretary-Treasurer Patrick replied that it is produced monthly, close to the month end in which it is produced.

Question 4 – Daryl Hagen, Trustee

“Should we ask for regular public health updates?”

Associate Superintendent Cizmic said he could provide district updates and share current recommendations from public health at the next meeting.

22-179 Adjournment

The meeting adjourned at 8:39 pm.

Kat Eddy, Board Chair.

KWP:nc

November 15, 2022

Kevin Patrick, Secretary-Treasurer.