

**MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD IN PERSON AND ELECTRONICALLY AT 7:30 PM, ON TUESDAY, SEPTEMBER 6, 2022**

**Present:** J. Kerr, Chair; K. Eddy, Vice-Chair; S. Briggs, R. Franklin, D. Hagen, J. McMann and S. Wilson, Trustees; J. Morrow, Superintendent; P. Cizmic, Associate Superintendent; M. Kyle, Associate Superintendent; K. Patrick, Secretary-Treasurer.

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**22-111 Call to Order/ Chair's Remarks**

Board Chair Kerr called the meeting to order at 7:30 pm and welcomed everyone back to school. In his opening remarks Kerr commented on the announcement of the Student and Family Affordability Fund by the Ministry of Education and Child Care and spoke about the upcoming October 15<sup>th</sup> general local elections.

**22-112 Superintendent's Remarks**

Superintendent Morrow noted that the District is starting the school year with approximately 5500 students. He acknowledged the work of staff throughout the summer to prepare for September.

**22-113 Approval of the Minutes of June 21, 2022**

It was proposed by K. Eddy, seconded by D. Hagen and **CARRIED:**

*THAT the minutes of the meeting of June 21, 2022 are hereby approved as circulated.*

**22-114 Approval of the Agenda**

It was proposed by S. Wilson, seconded by J. McMann and **CARRIED:**

*THAT the agenda is hereby approved as circulated.*

**22-115 Report from the September 6, 2022 Confidential Board Meeting**

Vice-Chair Eddy reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Various teaching, administrative and support staff changes;
2. Property, legal and financial issues;

**22-116 Greenways school programming report 21/22**

Greenways submitted a report to the Board highlighting school programming over the past year.

**22-117 Summer School 2022**

Summer School 2022 Principal Kelly Gage and Vice Principal Shannon Hagen gave a presentation on the successful operation of Summer School 2022. Over 750 students in K-12 participated in a variety of programming for school credit offered by 31 teachers at 5 school sites.

**22-118 October 15, 2022 Trustee Election**

Chair Kerr reflected on the role of the Trustee. He emphasized that school boards are governed by policy and have a legislated mandate to support improvement in student achievement. Several Trustees seconded his thoughts noting that boards set priorities for the District through the Strategic Plan.

**22-119 Student and Family Affordability Fund**

Secretary-Treasurer Kevin Patrick confirmed that the Ministry of Education and Child Care informed the District that one-time funding of \$607,000 would be made in the form of the Student and Family Affordability Fund. Application of the funds will be confirmed following consultation and review of ongoing programs including school meal programs and school supply purchases which would benefit from this supplemental funding.

**22-120 Child Care Update**

Associate Superintendent Cizmic reported that McDonald Hagerty were the successful architectural bidders on the child care facility project. Draft floor plans and building formats for seven sites are being worked on. A pilot child care program is planned for two sites in January 2023. The new child care sites will be at schools which do not already have programs.

**22-121 Finance Warrant No. 12 June 30, 2022**

It was proposed by K. Eddy, seconded by D. Hagen and **CARRIED:**

*THAT the Finance Warrant No. 12, dated  
June 30, 2022 be accepted as presented.*

**22-122 Approval of 2021/22 schedule of reserves**

Secretary-Treasurer Patrick noted that amendments to Board policy as required by the Ministry to enhance transparency have been incorporated into this year's financial reporting.

It was proposed by K. Eddy, seconded by D. Hagen and **CARRIED:**

*THAT the 2021-2022 Schedule of Internally  
Restricted Reserves be accepted as presented*

**22-123 Minor Capital Plan submission**

Secretary-Treasurer Patrick shared the Minor Capital Plan submission to the Ministry of Education and Child Care for 2023-2024. Minor Capital includes items such as school buses, HVAC and mechanical upgrades, playgrounds and roofing replacement.

It was proposed by Joyce McMann, seconded by S. Wilson and **CARRIED:**

*THAT the Board approve the 2023-2024 Minor Capital Plan submission as outlined in the summary provided by Secretary-Treasurer Patrick.*

**22-124 Maintenance and Operations summer project update**

Associate Superintendent Cizmic acknowledged the extensive work completed by maintenance, operations and custodial staff over the summer to ready the schools for September. An increase in vandalism being observed throughout the community is impacting the cost and time that can be spent on preventative maintenance.

**22-125 Adjournment**

The meeting adjourned at 9:05 pm.

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**John Kerr, Board Chair.**  
KWP:nc

**Kevin Patrick, Secretary-Treasurer.**

September 6, 2022