

MINUTES OF A MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 72 (CAMPBELL RIVER), HELD ELECTRONICALLY AT 7:30 PM, ON TUESDAY, FEBRUARY 22, 2022

Present: J. Kerr, Chair; K. Eddy, Vice-Chair; S. Briggs, R. Franklin, D. Hagen, J. McMann and S. Wilson, Trustees; J. Morrow, Superintendent; P. Cizmic, Associate Superintendent; M. Kyle, Associate Superintendent; K. Patrick, Secretary-Treasurer.

22-22 Call to Order/ Chair's Remarks

Board Chair Kerr called the meeting to order at 7:30 pm. Kerr reflected on the upcoming Family Day weekend and the release of the Provincial Budget today. He recognized the ongoing advocacy efforts of the Board for a replacement for Cedar Elementary and the benefits of the recent district professional development day.

22-23 Superintendent's Remarks

Superintendent Morrow noted Pink Shirt Day on Feb 23 and the district's deep commitment to equity and the right for all to expect respect and safe schools. Recent professional development day learning opportunities for all staff focused on mental health.

22-24 Approval of the Minutes

Item 22-20 of the minutes of Feb 1, 2022 was corrected to read "Vice-Chair Eddy".

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

THAT the minutes of the meeting of February 1, 2022 are hereby approved as amended.

22-25 Approval of the Agenda

It was proposed by R. Franklin, seconded by J. McMann and **CARRIED:**

THAT the agenda is hereby approved as circulated.

22-26 Report from the February 22, 2022 Confidential Board Meeting

Vice-Chair Eddy reported general statements of matters discussed in the Board's Confidential Meeting, and in accordance with Section 72(3) of the School Act, reports the following:

1. Various teaching, administrative and support staff changes;
2. Property, legal and financial issues;
3. Returning to the confidential meeting to complete the agenda.

22-27 CUPE 723 Administrative Assistant peer mentor position

Building on the success of the Educational Assistant peer mentor position, CUPE 723 representatives Julina Duarte, clerical shop steward and Andrea Craddock made a presentation on their request for the addition of an Administrative Assistant peer mentor position. Duarte outlined the proposed role. Chair Kerr thanked Duarte and Craddock for their presentation and referred them to the budget consultation process for submission of their proposal.

22-28 Surge Narrows Community Association pavilion

Surge Narrows Community Association has received grant funding to build a pavilion at the Surge Narrows school site on Read Island. The Association’s agreement with the Board will be amended to include the pavilion.

22-29 Cortes Island Academy Pilot Project

District Student Opportunities and Options Coordinator Jeff Lontayao shared plans to bring a pilot high school program to Cortes Island. The island is currently served by a K-8 school. Students in grades 9-12 attend high school and board in Campbell River during the week or enrol in distance learning or home school out of district.

The pilot program would bring 10-week immersive, hands-on learning to the island in areas such as leadership, marine stewardship, outdoor recreation and film making. Students would be able to stay on Cortes Island for this part of their education or students from off of Cortes would be able to board with local families. The goal is to launch the program in fall 2022 in partnership with organizations including the Cortes Island Foundation and the Folk University on Cortes.

Trustee Wilson joined the meeting at 8:15 pm

22-30 Budget Bylaw – Amended 2021-22 Operating Budget

Secretary-Treasurer Patrick highlighted the amended 21/22 final operating budget. A \$2 million operating deficit from additional COVID expenses was balanced by savings and grants in other areas. The greatest areas of increases have been seen in teacher-teaching-on-call (TTOC) costs, bus repairs and software licensing.

It was proposed by K. Eddy, seconded by J. McMann and **CARRIED:**

THAT the Budget Bylaw for the Amended Annual 2021/2022 Budget in the amount of \$79,391,862 be given all required readings at this meeting.

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

THAT the Budget Bylaw for the Amended Annual 2021/2022 Budget in the amount of \$79,391,862 be given first reading.

It was proposed by R. Franklin, seconded by S. Briggs and **CARRIED:**

THAT the Budget Bylaw for the Amended Annual 2021/2022 Budget in the amount of \$79,391,862 be given second reading.

It was proposed by S. Wilson, seconded by J. McMann and **CARRIED:**

THAT the Budget Bylaw for the Amended Annual 2021/2022 Budget in the amount of \$79,391,862 be given third reading, passed and adopted.

22-31 2022/23 Enrolment forecast

Secretary-Treasurer Patrick shared a report on the enrolment forecast for 22/23 with small increases in enrolments. The enrolment forecast is submitted to the Ministry of Education in mid-February every year and forms the basis of the next year's budget.

22-32 Facility Expansion Report

A facility expansion report was shared by Secretary-Treasurer Patrick indicating that one or more portables will be needed at Ocean Grove in 22/23 to accommodate growth.

It was proposed by R. Franklin, seconded by D. Hagen and **CARRIED:**

THAT the Board directs the Secretary-Treasurer to draw up to \$300,000 from local capital to increase classroom space at Ocean Grove to meet the needs of the projected enrollment growth for September 2022 at that school.

Trustees further discussed the possibilities of boundary changes as well as the life span and quality of modern portables.

22-33 Guiding Principles for Decision Making – Budget Cycle 2022/23

The Board reviewed the guiding principles for decision making for the 2022/23 budget cycle.

It was proposed by K. Eddy, seconded by S. Wilson and **CARRIED:**

THAT the Board adopt the Guiding Principles for Decision Making - Budget Cycle 2022 – 2023 as presented

Trustees further discussed the impact of TTOC and COVID costs on the budget and whether those costs could be recouped by the district. Secretary-Treasurer Patrick noted that a semi-annual report is sent to the Ministry of Education to identify COVID related spending, including increased TTOC costs.

22-34 Draft 2022/23 Annual Operating Budget Development Schedule

Secretary-Treasurer Patrick shared the draft operating budget consultation schedule for 22/23.

22-35 Finance Warrant No. 7, January 31, 2022

It was proposed by R. Franklin, seconded by K. Eddy and **CARRIED:**

THAT the Finance Warrant No.7, dated January 31, 2022 be accepted as presented.

22-36 District Parent Advisory Committee liaison update

Trustee McMann reported on her participation at the most recent DPAC meeting. DPAC representatives questioned why students have a leadership committee led by the Superintendent. Trustee McMann and Associate Superintendent Cizmic, who also attended the meeting, noted that DPAC has a Trustee and a senior manager at DPAC, which is their connection to the Superintendent.

22-37 Equity Committee update

Vice Chair Eddy and Trustee McMann attended the Equity Committee meeting on February 9. There is broad community representation on this committee which has a provincially suggested mandate.

22-38 Questions posted in the online meeting were read out to the Board:

Question 1 – Julina Duarte, Clerical sop steward, CUPE Local 723

“When is the deadline for budget presentations?”

Secretary-Treasurer Patrick responded that the deadline will be April 1.

Question 2 – Anonymous

“What new groups are to be consulted for the budget?”

Secretary-Treasurer Patrick responded that the Indigenous Education Advisory Council had been added.

22-39 Other Business

Trustee Wilson reported that she had attended the BC School Trustees Association Provincial Council meeting as well as the teachers’ Core Pro-d committee meeting as the Board’s representative.

22-40 Adjournment

The meeting adjourned at 9:17 pm.

John Kerr, Board Chair.

KWP:nc

February 22, 2022

Kevin Patrick, Secretary-Treasurer.